

PRE-BID MEETING MINUTES: KATHITA INTAKE IMPROVEMENT WORKS AND INSTALLATION OF WATER PIPELINE TO MILIMANI WATER TREATMENT PLANT HELD AT MEWASSCO HEAD OFFICE ON 19TH AUGUST 2025, COMMENCING AT 0930 HOURS: FOR REQUEST FOR NATIONAL QUOTATIONS NO.: <u>MEWASSCO/RFO/CLSG II/01/2025/2026 & MEWASSCO/RFO/CLSG II/02/2025/2026</u>	
Present: As per the attached list	
<u>Meeting Agenda</u> 1.0 Introductions 2.0 Proposed Project Brief 3.0 Tour of Proposed Projects Sites. 4.0 Questions & Clarifications 5.0 Closing and Adjournment	
Min No. 1/19/08/2025	Introduction The meeting commenced at 09:30 AM with a word of prayer and self-introduction. The Technical Services Manager (TSM), on behalf of the Managing Director, welcomed all bidders' representatives to the session. The representative from the Projects Consultants; 'Structural Reinforcements Company Limited', was introduced as the lead facilitator for the pre-bid meeting and subsequent a tour of the proposed projects' site visits.
Min No. 2/19/08/2025	Proposed Project Briefs The consultant made welcome remarks to the members of the mandatory pre-bid meeting and indicated that the proposed projects involves improvement works at MEWASSCO existing Intake on River Kathita and installation of a water pipeline of 315mm ordinary diameter of HDPE pipes for most of the sections and mild steel pipes in road and river crossings. The consultant further clarified that these works are categorized into two bids on the process of procuring the Contractors to execute the works. The consultant representative requested the members to accept and make a procession to the proposed sites.
Min No. 3/19/08/2025	Tour of Proposed Projects Sites. The Project Consultant led the members to the proposed project sites explaining the main work to be done at each section. The members appreciated the project scoping for each category, terrain conditions, and operational constraints expected during construction phase of the proposed projects. The bidders asked question/clarification and answers were provided at each section. The pre-bid toured took members from sites the intake structure, along the key sections of the water pipeline for the lot 1 and from end of lot 1 to the water treatment plant where lot 2 terminates.
Min No. 4/19/08/25	The Bidders engaged the MEWASSCO Project Consultant as follows:
Question	Project Consultant's Response (Answer/Clarifications)
1. Can one person represent two or more companies in	Yes. Representation is open and restricted to the bidder(s)' member who attended the pre-bid visit and disclosed the interest to the members present and registered interested firms during the meeting, as shown by a signed Certificate of mandatory pre-bid meeting attendance signed

the mandatory pre-bid site visit?	during the meeting and which shall be included in the bidders' documents to the employer.
2. What is the name of the river at the intake?	The river at the intake is called Kathita River.
3. What is the length of the intake weir?	The length of the weir at Kathita Intake is 15m.
4. Are provisions available for contractor's camp?	Yes. It's provided for as an item in the Bills of Quantities.
5. How many river crossings are expected for each bid?	Three number river crossings of varying lengths are expected for MEWASSCO/RFQ/CLSGII/01/2025/2026 and also three number river crossings for MEWASSCO/RFQ/CLSGII/01/2025/2026. The bidders were requested to quote rates that are all inclusive including fittings and labour for each installation.
6. Are reinstatement of property and utilities damaged during construction factored in the Bills of quantities?	Yes. Damages to property and utilities during construction shall be the Contractor's liability and therefore the bidders should include in the rates when filling the bills of quantities. The project consultant urged the successful contractor to call forth prudence in handling private and public property during construction phase to avoid conflicts and complaints.
7. Is the contractor allowed to import casual unskilled labourers to the sites?	No. The contractor is encouraged and advised to use local unskilled labour as much as possible to balance the local content and promote project ownership by the neighbouring community.
8. Shall the existing intake and pipeline be operational during the construction phase?	Yes. The improvements at the intake and laying of new pipeline MUST NOT interfere with the operations of the existing intake, as it serves 90% of MEWASSCO customers. The consultant requested the bidders to put in measures to ensure that the existing services are continuously operational during the construction phase.
Min No. 5/19/08/25	Closing & Adjournment There being no other matters, the consultant thanked members for their cooperation during the site meeting and again reminded them that seeking clarification was open through email: meruwater.procurement@gmail.com until three days to the deadline for the submission of the bids. The Consultant encouraged bidders to conduct further independent site inspections if they need to. The meeting adjourned at 1430 hours with a word of prayer.

Minutes Approved for Circulation

Chairperson/Project Consultant. *Patrick Wambuki*.....Sign.....Date: 19th August, 2025

Secretary.....Sign.....Date: 19th August, 2025